

# High Country Workforce Development Board Meeting

June 10, 2010

## MINUTES

**Call to Order:** by Chairman Tipton at 3:02 PM.

**Members Present:** Jake Blood, Anne Bowlin, David Edwards, Marie Gwyn, Jim Halsey, Jennie Harpold, Carl Jenkins, Charley Nash, Suzanne Owens, Bryan Peterson, Jayne Phipps-Boger, Sam Ray, Sandy Reese, Truman Robbins, Julia Rowland, Earl Tipton, Sallie Woodring

**Staff:** Carole Coates, Misty Bishop-Price, Rebecca Bloomquist, Ruby Greene, MaryAnn Urka, Judy Winebarger

**Guests:** Ken Boham, David Cox, Patrick McKemie, Steve Noblitt, Ginger Shaffer

**Consideration of April Minutes:** The minutes of the April 8, 2010 meeting were approved as submitted. No declarations of conflict of interest relating to the meeting agenda were reported.

### Committee Reports

**Executive:** Chairman Tipton commented briefly on the Recruitment Addendum to the Contract between the High Country Council of Governments and the High Country Workforce Development Board (p. 9, June 2010 Board Book). The Board Book will transition to electronic format, effective August 2010. As of July 1, the JobLink Continuous Improvement Committee will merge with the Adult Services Committee, and the Business Services and Finance Committees will be absorbed into the Executive Committee. In addition to six scheduled full-Board meetings, committees will meet three times per year. The Executive Committee will meet in July.

**JobLink Committee:** Carole Coates reported for Jim Halsey. All seven JobLink Centers responded to the committee's request for responsible party website contact information. Five centers have updated their websites. Both Avery and Yancey JobLink Centers recently moved to new locations.

**Adult Services:** Jake Blood reported that service providers are meeting their goals. Intent to Bid letters for ARRA carry-over and State Energy Sector Partnership funding were sent to all organizations on the bidders list. Carole Coates added that only existing service providers had responded.

**Youth Council:** Marie Gwyn reported the hiring of Drew Edwards as Youth Career Coach for the Alleghany and Ashe JobLink Centers. Recent Division of Workforce Development program monitoring was successfully completed. The Youth Council is waiting for news from the state regarding funding for summer youth services.

### Information

**Ken Boham,** President of Caldwell Community College and Technical Institute, shared his observations as a recently appointed member to the NC Commission on Workforce Development. Boham emphasized that the Program and Operations Committee, on which he serves, is actively seeking opportunities to visit JobLink Centers. The committee is also responsible for developing qualitative and quantitative data on the centers, and is investigating the opportunity for a meeting with Workforce Development Directors throughout the state.

**Steve Noblitt,** NC Disability Navigator Project, presented information on the major program goals of education and training. Noblitt shared information on major disability resource websites, the Social Security Administration's "Ticket to Work" Program, and accessibility survey services to JobLink Centers.

**Workforce Update:** Carole Coates provided an update on the Regional Innovation Grant (RIG), the 15 county collaboration to develop social outreach and education promotion to at-risk populations. The final budget for the Energy Sector Strategy Grant ("Green Is Gold" for NC) was submitted on June 9<sup>th</sup>, with the majority of funding to be used for training. Funding will run through January 2013. Coates also reported that only Mayland Community College replied to Intent to Bid requests for ARRA youth carry-over funds. Therefore, Mayland Community College and High Country Council of Governments will provide those services.

**Nominating Committee:** Bryan Peterson presented the nominations of Scott Moncrief for Board Chair, and Earl Tipton for Vice-Chair. No nominations were offered from the floor. Unanimous approval.

### Chair/Member Comments

Mr. Tipton announced Judy Winebarger's departure, and Ruby Greene's retirement, both effective June 30<sup>th</sup>.

**Adjournment:** Motion to adjourn offered by Jim Halsey and seconded by Sam Ray at 4:17 PM.

**The next meeting of the High Country Workforce Development Board will be held Thursday, August 12, 2010, at 3:00 PM in the HCCOG Board Room, 468 New Market Blvd, Boone, NC.**